
SECTION THREE

Student Support and Services

**OFFICE OF FINANCIAL AFFAIRS AND
TREASURER**

The Office of Financial Affairs and Treasurer coordinates the following areas of University operations: 1) accounting and financial services, 2) billings and collections, 3) human resources, and 4) purchases and stores.

Students may view the mission statement of each of the above areas by visiting the Office of Financial Affairs and Treasurer web page www.financialaffairs.eku.edu.

Financial Obligations of the Student

Any student or former student who is indebted to the University and who fails to make satisfactory settlement within a time limit prescribed is liable for administrative action. Students who are indebted to the University may not register at the University nor will their transcript be released until the debt is paid. Any student indebted to the University who cannot meet his/her financial obligations within the time limit prescribed is responsible for calling on the Division of Billings and Collections and explaining the reasons for failure to pay. Students who fail to pay their account balance in a timely manner may also be liable for additional collection costs incurred by the University in collecting the amount owed.

Refund Policy

No refund can be made on certain class fees and optional fees as established by the Eastern Kentucky University Board of Regents. Students wishing to withdraw from courses must do so online via **EKUDirect** (on the EKU homepage at www.eku.edu). When a student officially withdraws from the University or from any course, or courses, for which hourly rates apply, tuition and fees will be adjusted in the following manner:

<u>Time Period*</u>	<u>Refund</u>
During ADD/DROP period for any class (for full semester classes=1st week)	100%
From end of 1st week thru end of 2nd week of class	75%
From end of 2nd week thru end of 3rd week of class	50%
From end of 3rd week thru end of 4th week of class	25%
After the 4th week of class	0%

*Partial semester courses vary in length and the percentage of refunds and the effective dates will be modified accordingly.

This policy applies to refundable fees only; non-refundable fees are not included.

In no case shall a refund of rent be made to a person who remains a student but moves from University housing at his or her convenience.

An appeals process exists for students and/or parent(s) of students who feel that individual circumstances warrant exceptions from published policy. Request for an appeal should be addressed to the Director of Billings and Collections.

Refunds for reduction in course load for part-time students will be at the same percentage rate as for students who officially withdraw from the University; however, if the reduction in course

load results from the cancellation of a class or from the student having been permitted to enroll for a class for which he or she was not eligible, a full refund will be made of the registration fee for the course being dropped.

DIVISION OF STUDENT AFFAIRS

The Division of Student Affairs coordinates the following departments involving student operations and participation: 1) Career Services, 2) Campus Recreation/Intramural Sports, 3) Counseling Services, 4) Dean of Students, 5) Dining Services, 6) First Year Programs, 7) Greek Affairs, 8) Mediation Center, 9) Meditation Chapel, 10) Multi-Cultural Student Affairs, 11) Public Safety and Parking Services, 12) Student Health Services, 13) Student Leadership and Involvement, 14) Student Life, 15) University Bookstore, 16) University Housing, and 17) Volunteerism.

Students may participate in a wide variety of programs providing a holistic experience in and out of the classroom. Student Affairs encourages students to enhance their college experience by offering leadership programs to aid in becoming responsible citizens of communities, citizens of democracy, and professional people. Immediate emphasis is directed towards those activities which assist students in attaining a maximum personal, social and academic growth in a stimulating environment.

Campus Recreation/ Intramural Sports

The Office of Campus Recreation offers a variety of recreational opportunities for the entire University community. In the new student recreation center, which will be open approximately 100 hours per week, one will be able to work-out in a state of the art fitness center, participate in numerous group exercise classes, play basketball and volleyball in the gyms, exercise on the indoor track, or relax in the lounge. Intramural leagues are offered in the following sports: Flag Football, Soccer, Volleyball, Basketball, and Softball. Campus Recreation also offers many individual/dual sport activities and special events. The Burke Wellness Center is conveniently located in the heart of campus, and the outdoor basketball courts remain action packed during the Spring, Summer, and Fall. There are usually 5-10 active sport clubs during any given year.

Many departments on campus contribute to the promotion of healthy lifestyles. Other facilities available to the student body include: an outdoor track, a wood chip trail, a ropes course, several tennis courts, two swimming pools, and the University Golf Course. Feel free to contact us at (859) 622-1244 for additional information.

Career Services (www.career.eku.edu)

Career Services assists all students and alumni who are seeking employment and/or clarifying their career direction. For students who have a tentative career direction or major in mind, Career Services can help by providing information on: career opportunities, destinations of past graduates, careers by major, supply and demand, salaries, and potential employers. FOCUS, an online career planning/job search skill development tool, is available to help students explore their interests and provide information on occupations and graduate schools.

Career Services assists students and alumni develop job search tools including resumes, cover letters, job campaign strategies, internet job searching, professional dress, dining etiquette and interviewing. In addition to the web site, help is available via seminars, handouts, mock interviews and individual appointments.

Students can use Career Services to connect with jobs both while in school (part-time, internships, summer) and for professional employment following graduation. Jobs (local, regional and national) and employer contacts are posted daily on EKU eRecruiting at the Career Services web site. Students and alumni can also post their resume and create search agents to push targeted opportunities to their email accounts. Career/job fairs are conducted throughout the year for exploring opportunities and networking with employers. Employers interview on-campus during the fall and spring.

Information on Career Services is available at www.career.eku.edu or by calling (859) 622-1568.

The Chapel of Meditation

The Chapel of Meditation is non-sectarian and is open to students, faculty, staff, alumni, and friends of the University for meditation, prayer, and spiritual reflection. The Chapel is used for weddings, memorial services, and for special services by the various religious organizations and student groups. The University Chaplain's office is located in the basement of the Chapel. The Chaplain is available to perform weddings. The Chaplain coordinates the various activities of the Chapel.

Counseling Center

The University Counseling Center offers services designed to promote the success of students in achieving their academic, social and personal goals. The Counseling Center staff consists of psychologists and counselors who provide personal and career counseling both individually and in groups. Substance abuse assessment and counseling are also available at the Counseling Center. Referral services are provided when the need is beyond the role and scope of the Counseling Center.

The Career Counseling Seminar (GCS 199-one credit hour) is offered each semester for students who are unsure of their majors. Forty sections are offered each year and are taught by the Counseling Center staff. Another one-hour course entitled "Interpersonal Effectiveness Seminar" (GCS 198) is also offered for the development of assertiveness and effective interpersonal skills.

Counseling relationships are considered confidential as delineated by the APA Code of Ethics and Kentucky state law. An appointment with a counselor is made by calling (859) 622-1303 or dropping by the Center. In case of a psychological emergency after hours, call 1-800-928-8000. Any currently enrolled student is eligible for counseling services at no additional cost. The Counseling Center web site is www.counseling.eku.edu. The Counseling Center is located in the Student Services Building, Room 571.

Living Accommodations

University Housing is dedicated to providing a variety of housing options that best meet the needs of all EKU students. The residence halls are living-learning environments dedicated to best supporting students' ability to live, learn, work, and play while attending EKU. Higher education research indicates that students

living on campus acclimate to college at a quicker rate, are more involved with organizations, and perhaps more importantly, achieve well academically.

All single, full-time undergraduate students under the age of 21 prior to the first day of classes, or having fewer than 60 credit hours are required to live in University residence hall facilities. Exception is made for students residing with their parent(s) at their parent's principle residence within 50 miles of the Richmond campus. Students requesting commuter status must complete a Commuter Application through University Housing.

The first step to apply for a residence hall room is to be admitted to the University. Second, a housing application/contract must be completed and returned with deposit to: Office of Financial Affairs, Division of Billings and Collections, CPO 60, Student Services Building 210, Eastern Kentucky University, 521 Lancaster Avenue, Richmond, KY 40475-3160.

Students must occupy their assigned room by 5:00 p.m. on the day prior to the first day of classes, or the assigned space will be released and the deposit forfeited. Exceptions are made for students who notify the University Housing Office of their intention to occupy their space as a late arrival. Payment for the assigned space is paid by semester and is due and payable in compliance with the billing policy.

The Mediation Center

The University Mediation Center offers free services designed to assist students in resolving conflicts. Two services are offered by the Mediation Center: Mediations and Conflict Management Workshops. These services are available to any student registered for classes at Eastern Kentucky University. All services are confidential.

To schedule mediation or a workshop, call the Mediation Center at (859) 622-1320 or visit the office in the Student Services Building, Room 519.

Multicultural Student Affairs

The Office of Multicultural Student Affairs seeks to bring issues of cultural identity to the foreground of campus conversation through programs and services. As a department within the Division of Student Affairs, this office serves all students as they question personal and collective notions of race, ethnicity, and culture. Multicultural Student Affairs hopes to enhance the student experience by encouraging the utilization of campus resources, participation in campus life, and understanding cultural differences. Multicultural Student Affairs is located in the Powell Building, Room 136. The office phone number is (859) 622-4373.

Student Events and Activities

EKU students have the opportunity to participate in a variety of leisure time activities. The Student Activities Council arranges a variety of social activities for the benefit of Eastern Kentucky University students. First Weekend, Homecoming, Springfest, and the President's Ball are just a few events sponsored by the Student Activities Council and the Office of Student Life. These events may include activities such as movies, dances, concerts, comedians, and game shows. In addition, Thursday Alternative Getaways are offered as substance free social options for students to enjoy on Thursday nights.

Student Health Services

The Student Health Services (SHS) offers primary medical care to students of the University. Services are available by appointment from 8:00 a.m. to 5:00 p.m., Monday, Wednesday, and Thursday, 8:00 a.m. to 6:00 p.m. on Tuesday, and 8:00 a.m. to 4:30 p.m. on Friday. Health care includes some laboratory services connected with the care provided. X-rays are obtained at nearby Pattie A. Clay Hospital where customary fees are charged to the patient. Students with illness requiring hospitalization will be referred to Pattie A. Clay Hospital, or if possible, to their family physicians for hospitalizations in their home community.

All new students must fill out a medical history form at the time of the first SHS visit. This becomes part of the student's health records which are kept confidential at the SHS and are necessary to provide the proper medical care for students seen at the facility.

Student Identification Card

When a first-time student registers at Eastern Kentucky University, the student is given a combination identification-activity card bearing the student's photograph and student identification number. Students must carry their I.D. cards at all times and produce them when requested by members of the University staff. The cards are used when withdrawing books from the library, cashing checks, and at University activities. Students are liable for disciplinary action for misuse of I.D. cards. A fee will be charged for replacement if an I.D. card is lost. The loss of a card must be reported immediately to the Office of Student Life, Powell Student Center, Room 128.

Student Involvement

In addition to its academic programs, the University provides many services and activities that promote mental/physical health and social/academic well being. The provision of a meaningful life experience for the student is the goal of the faculty and staff.

Student organizations form an intrinsic part of an educational experience that provides academic, social, and religious familiarity to all Eastern Kentucky University students. Our student organizations offer varied activities to encompass the interests of all ECU students. Our 170+ student organizations fall into the following categories: activity/interest, club sports, departmental, honor, religious, residence halls, service, social fraternities and social sororities.

Student Leadership

The Office of Student Life provides numerous activities to ECU students, which are known for their fun and entertainment! However, the Office of Student Life also provides unique educational sessions to help you inside and outside the classroom. Look for upcoming leadership sessions or contact the Office of Student Life, 128 Powell Student Center, for further information.

Volunteerism

The Coordinator for Volunteerism is responsible for planning several University wide service projects as well as serving as liaison to other community service events throughout Madison

County. The Coordinator for Volunteerism currently serves as the Director of Madison County's Promise, an organization that allows ECU students ample volunteer and service-learning opportunities. Students may sign up on the volunteerism list-serv to learn about opportunities to serve throughout the Richmond and surrounding communities. Call (859) 622-2052 to sign up. (Website coming soon!)

STUDENT SERVICES**The Alumni Association**

The Eastern Kentucky University National Alumni Association serves as a vital link between the University and its graduates by maintaining records, communicating, and sponsoring programs and activities designed to enhance this relationship.

All Eastern Kentucky University degree recipients are automatically members of the National Alumni Association. Those graduates who make annual gifts are classified as "active," while other members are carried as "inactive." Associate memberships for non-degree individuals with an interest in the University are also available.

Alumni activities and programs are normally made available to active members of the Association. Two major activities are planned annually for all members, however. Homecoming, held each fall, and Alumni Day, held the last Saturday in April, brings back the 70-, 60-, 50-, 40-, 30-, 25-, 20- and 10-year classes and annually honors an Outstanding Alumnus and inducts alumni into the Hall of Distinguished Alumni.

Other regular Association activities and programs include maintaining alumni chapters in four states and Washington, D.C.; offering alumni tours at reduced fares; publishing the ECU Today three times per year; arranging receptions or similar activities in conjunction with special University events; and sponsoring the Alumni Scholarship program.

The Association's flexibility also allows occasional offerings of goods and services, such as the Alumni Directory and print sales, which keep alumni involved with the University and each other.

Computer and Related Resources

ITDS (Information Technology and Delivery Services) provides technology laboratories for student use in numerous campus locations including a small cluster in each residence hall. Over 400 state-of-the-art computers are available for student use, many 24 hours per day. All locations provide laser printing, some in color. Assistance with computer-related projects and assignments is available in our staffed labs - Crabbe Library, Combs Classroom Building, and the Student Services Building.

ITDS Helpdesk provides information and solutions to computer-related problems. Please call (859) 622-3000 or come to Combs Classroom Building Room 207 to contact a Consultant.

The ECU Computer Store, conveniently located in the Student Services Building, sells technology-related equipment (computers, printers, cameras, and accessories) and software at academic discount pricing. The store also provides a print station for digital photography, a fax machine, and CD duplication. It is open Monday through Friday from 8:30 a.m. - 4:30 p.m.

Printing Services offers assistance to students and student organizations in designing and reproducing their projects with a professional appearance. Same-day service for most projects (e.g.,

coil and spiral binding, multiple page copying, color copying, laminating, and 3-hole punching) is available at a reasonable cost. Projects can be processed from most desktop publishing and word processing software.

EKUDirect is an ITDS service that provides internet access to student records and many University business functions such as registration, bill payment, advising information, and automobile registration. Through EKUDirect, students can do business with the University anytime from anywhere.

ITDS provides e-mail and web space for personal web sites to all students. Information on how to activate your student email is available on EKU's web page <http://www.eku.edu>. Information is also available via the web about how to change/reset your password.

ITDS provides high speed internet access in all of the residence halls and free computer anti-virus software. For machines to be used in the residential halls, ITDS recommends the following:

Required Equipment

10 or 10/100 Ethernet card
Network cable (RJ45 CAT5)

Minimum Computer Requirements

Intel Compatible (Desktop/Laptop)

400 MHz Processor (Pentium, Celeron, AMD)
64 MB RAM (Windows 98SE or Me)
128MB RAM (Windows 2000 or XP)
500 MB free disk space
Windows 98SE/Me/2000/XP
CD-ROM and/or 3.5" floppy
Up-to-date virus software (highly recommended)*

Macintosh (Desktop/Laptop)

Power PC or better Processor
System 7.6.1 or higher
32 MB RAM
500 MB free disk space
CD-ROM and/or 3.5" floppy
Up-to-date virus software (highly recommended)*

*May be downloaded free from EKU once connected to ResNet.

In support of student learning, seven computer classroom laboratories maintained by ITDS are available for reservation by instructors to enhance the classroom experience of their students. ITDS is responsible for the BlackBoard Online Learning System used by many of our instructors to enhance the student learning experience with web-related teaching, messaging, and testing.

Entitlements

The **VETERANS PROGRAM** at Eastern Kentucky University is approved by the Kentucky Approving Agency for Veterans Education for the education of veterans and their eligible dependents. Students concerned with veterans training should have, at the time of registration, a certificate of eligibility. This is secured from the regional office of the Veterans Administration. The University is responsible for the completion of certain Veterans Administration forms and the other necessary information about students who receive this aid.

If you have completed courses while in the armed forces, ask the Registrar about the possibility of receiving credit for such courses.

VETERANS ADMINISTRATION BENEFITS. War orphans, widows, children and wives of deceased and disabled veterans should contact the Veterans Administration, 600 Federal Place, Louisville, Kentucky. Application forms are available in the Eastern Kentucky University Office of Veterans Affairs. For information concerning tutorial assistance or refresher courses, contact the Office of Veterans Affairs at Eastern Kentucky University in the Student Services Building, Room 251.

VOCATIONAL REHABILITATION. This program offers assistance for students with physical disabilities of various kinds. The telephone number is (502) 564-7172 or toll free 1-800-372-7172. For more information about eligibility criteria call the Department of Voc Rehab at (502) 564-7172.

FELLOWSHIPS

African-American students who have been accepted to the graduate school and are 1) eligible for in-state resident fee status and 2) registered as part-time students may apply for a \$500.00 African American Graduate Fellowship through the graduate office. Awards are available for the fall and spring semesters and can be applied toward tuition, books/material and incidentals.

GRADUATE ASSISTANTSHIPS

Graduate Assistantships are offered in many academic areas to full time graduate students with outstanding academic records. Duties may include laboratory supervision, teaching, and research related tasks. Stipends are competitive and include a scholarship to cover the out-of-state portion of the tuition. Additional assistantships are available through the Office of Student Housing.

DR. RODNEY GROSS SCHOLARSHIP

The Dr. Rodney Gross Scholarship provides financial assistance to high-achieving black U.S. citizens who are residents of the Commonwealth of Kentucky as defined by the Council on Higher Education's residency-for-fees policy. Applications may be received by contacting the Office of Scholarships by phone (859) 622-8032 or via the web at www.scholarships.eku.edu.

Student Loans

The **FEDERAL PERKINS LOAN** is a 5 percent simple interest loan awarded to exceptionally needy students. This loan is made to degree seeking post-baccalaureate and graduate students. Rank I students are not eligible.

Repayment begins nine months after the student ceases to be enrolled on at least a half time basis. There are certain occupations which allow a student to cancel a percentage of the money they borrow from this program. Contact the Loan Accounts office in the Student Services Building (SSB), Room 216, for more information regarding the cancellation and deferment options. All first time Federal Perkins Loan borrowers must be enrolled for thirty (30) days before their first Perkins disbursement can be released.

The **FEDERAL SUBSIDIZED STAFFORD LOAN PROGRAM** is a need based program available to students who are enrolled at least half time. This loan is for degree seeking graduate students and post-baccalaureate students. Rank I students are not eligible. The interest rate is variable. It is set each year based on the 91 day Treasury bill plus 2.5 percent. Contact the Division of Student Financial Assistance after July 1 for the current year interest rate.

The Federal Government pays the interest while the student is enrolled at least half time. A student has six months after ceasing to be enrolled as a half time student before repayment begins.

All first time Federal Stafford Loan borrowers (subsidized as well as unsubsidized) must complete entrance counseling before their loan applications can be certified. Counseling can be completed on the Web. Go to www.finaid.eku.edu and click on the KHEAA Entrance Loan Counseling link.

It is important for you to remember that beginning July 1, 1999, the University has three (3) business days to disburse all electronic Federal Stafford Loan proceeds. Any funds NOT disbursed within that time frame HAVE to be returned to your lender. It is the student's responsibility to know when the three (3) days have elapsed.

The **FEDERAL UNSUBSIDIZED STAFFORD LOAN PROGRAM** is not based on need. It has the same interest rate as the Federal Subsidized Stafford Loan Program, but the student is responsible for paying the interest on this loan.

Graduate students may borrow up to \$8500 subsidized and \$10,000 unsubsidized per academic year. The actual loan amount will depend on the amount of other educational resources.

Keep in mind that the unsubsidized Stafford and the subsidized Stafford Loans combined cannot exceed the student's cost of education minus all other student financial assistance.

***Each annual loan limit is for one award year (12 month period; i.e., fall, spring, and summer).**

To apply for a Federal Subsidized or Unsubsidized Stafford Loan, all students must complete a Free Application for Federal Student Aid. Division of Student Financial Assistance will certify the loan and electronically submit the information to Kentucky Higher Education Assistance Authority (KHEAA). If the student has a signed Master Promissory Note (MPN) on file at KHEAA, the loan funds will be sent to Eastern Kentucky University on the specified disbursement dates. If the student does not have a signed MPN on file at KHEAA, an MPN will be mailed to the student from KHEAA (with instructions).

Post-Baccalaureate Students - Students returning to work on a second undergraduate degree are not automatically eligible for the senior annual loan limit of \$5,500. Each student must submit documentation which indicates how many hours that student has toward the second degree.

The **STUDENT AID SOCIETY** (Emergency Loan) program is designed to provide emergency short-term loans to students. It must be repaid. Students may borrow a small amount of money on a personal note at a legal rate of interest for a one month period. Money is made available through contributions of the University, alumni, private organizations and many individual friends of the University.

You must be enrolled as a full time student, have a 2.0 ("C") overall grade point average and a good credit rating. All students are eligible to apply for these short-term loans regardless if they are receiving other forms of financial aid. An application form obtained from the Loan Accounts Office in the Student Services Building, room 216 must be completed. Allow at least two days for processing.

The loan must be repaid within four weeks and you are charged an interest rate of 6 percent or \$2 (whichever is greater). Students who have delinquent loans will have their grades sealed in the Registrar and will not be allowed to register for the next semester. Delinquent loans will be collected through a collection agency. Any additional expenses incurred in the collection of the note will be added to the student's repayment.

Office of Services for Individuals with Disabilities

The Office of Services for Individuals with Disabilities assists students, faculty and staff with disabilities by coordinating campus and program accessibility as well as providing support in the attainment of educational and work goals. The Assistant Director and Coordinator of the Disabilities Office, is located in the Student Services Building, room 361. Appointments are made by calling (859) 622-2933 (V/TDD) or coming to SSB, 361.

Individuals seeking services are required to provide the appropriate Coordinators with current disability documentation. Guidelines for documenting a disability are available at the office and on the office web site, <http://www.disabled.eku.edu>. Services are determined on an individual basis and may include but are not limited to: notetakers, books on tape, use of assistive technology, equipment loan, building accessibility information, academic/test accommodations, handicapped parking and individual appeal cases.

Applications for **Project Success**, a comprehensive program for students with specific learning disabilities are located in SSB, room 361. Appointments are made by calling (859) 622-2933 (V/TDD) or coming to SSB, room 361.

Office of Deaf and Hard of Hearing Services

The Office of Deaf and Hard of Hearing Services enables students who are deaf and hard of hearing to achieve their educational goals, both academic and career. The office provides and coordinates accessible services including but not limited to: notetakers, interpreters, test accommodations, use of assistive listening technology and equipment loan which afford individuals equal opportunity to attain their goals. Current disability documentation is required. Services are determined on an individual basis. A comprehensive list of services may be found on the web at <http://www.disabled.eku.edu/terpserve/>. The Interpreter Coordinator is located in Case Annex, room 207. Appointments are made by calling (859) 622-2937 (V/TDD) or coming to Case Annex, room 207.

A Transition Specialist provides services geared towards assisting deaf/hard of hearing students in achieving college success. The specialist is located in Case Annex, room 202. Appointments are made by calling (859) 622-8456 (V/TDD) or stopping by the office.

ADA/504 Coordinator

The Director/ADA/504 Coordinator is located at the Turley House, room 101. Appointments with the Coordinator are made by calling (859) 622-1500 (V/TDD). Services for Individuals with Disabilities are made available in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Current students, faculty, staff and others interested in disability issues are invited to attend the EKU ADA Awareness and Accessibility Committee. A schedule of meetings and committee notes are available on line at <http://access.eku.edu>.

Speech-Language-Hearing Clinic

The Communication Disorders Program in the Department of Special Education offers services to students, faculty, staff, and members of the community at the Speech-Language-Hearing Clinic in Wallace 278.

Diagnostic and clinical treatment services provided by the Clinic include the following:

1. Screening for speech, language, and hearing problems.
2. Assessment and treatment of articulation disorders, phonological delays, delayed or disordered language, stuttering, and voice disorders including laryngectomy. Also, assessment and treatment of speech and language problems resulting from stroke or head injury or related to learning disability, mental retardation, cerebral palsy, cleft palate, autism spectrum disorder, and emotional/behavioral disorder.
3. Identification of hearing loss, differential diagnosis for site of lesion, and aural rehabilitation services including auditory training, speech reading, and adjustment to the use of hearing aids.
4. Speech and language services to improve the use of Standard English, accent reduction, and for those speaking English as a second language.

Anyone interested in the above services should contact the Clinic Secretary at (859) 622-4444, Wallace 278, or visit the Clinic website: www.education.eku.edu/Sed/CD/clinic.htm.

Student Automobiles

In order to facilitate parking for all students, faculty, and staff, Eastern Kentucky University requires the registration of motor vehicles utilizing campus parking facilities. Vehicle registration information can be obtained by contacting the Parking Office (859) 622-1063 or by logging on www.publicsafety.eku.edu.

During the registration period, prior to the first day of classes, students registering for classes may park in any legal, non-reserved parking space in all areas, except employee parking lots (Zone E) which are marked by yellow signs.

After the commencement of classes, residential hall lots (Zone B) which are marked by blue signs, are restricted to residence hall permits 24 hours per day, seven days a week. Enforcement of employee and commuter parking zone regulations begins at 2:00 a.m. Monday-Friday. Commuter permits are also valid from 4:30 p.m. to 7:00 p.m. in employee (Zone E) parking lots. The Case Lot, Jones Lot, and a section of the Martin Lot are exceptions to this rule and are reserved for employees only until 9:00 p.m. After 7:00 p.m., parking zone restrictions are not enforced in non-residence hall lots.

Visitors may obtain temporary permits from the Parking Office located in 400 Brockton, Monday-Friday 7:30 a.m. to 5:00 p.m. Visitor permits are also available from the Division of Public Safety located in the Brewer Building from 5:00 p.m. to 7:30 a.m., seven days a week.

Student Publications

Eastern Kentucky University provides a variety of laboratory experiences through student publications. The Student Publications Board and the Eastern Progress Advisory Board have been established to provide appropriate institutional and professional involvement in these activities. Academic and support units coordinate the institutional support of these publications, but do not govern the content. The courts have consistently held that where a tradition of student decision making exists in student publications, those publications are afforded Constitutional First Amendment protection as other publications. Concomitant with those rights, go certain responsibilities, which also accrue to the student publications. Accordingly, the responsibility for the content of the publications is that of the student editors and writers, and not Eastern Kentucky University or its Board of Regents.

The Eastern Progress, a 10,000 circulation weekly newspaper, is the official student publication of the University and all students are encouraged to take advantage of the journalism and advertising training it offers. The Progress has consistently been rated as an All American Newspaper by Associated Collegiate Press and a Medalist paper by Columbia Scholastic Press Association. Since 1987, the Progress has won 19 national awards, including four national Pacemakers and three Gold Crown awards. It was recognized as the Best All-Around Campus Newspaper by the Society of Professional Journalists in 1997 and 1998. Reach the Progress online at <http://www.easternprogress.com>.

Aurora is a magazine of student writings published by its student staff to encourage interest in literary activity. Aurora accepts poems, one-act plays, short stories, prose sketches, and essays from any Eastern Kentucky University student. Editions are published in the fall (online by the ENG 420 class) and spring (hard copy). Cash prizes are awarded for the best works at the time of the spring publication.