

**Office of Graduate Education and Research
Eastern Kentucky University
Coates CPO 5A**

GRADUATE INSTRUCTION NOMINATION FORM

DIRECTIONS: Department Chair should complete. Please refer to the latest Criteria for the Selection of Faculty Members for Service in the Graduate School in the Faculty Handbook included below. The completed form must be routed through your academic dean for endorsement and transmittal to the Graduate School Office. Upon receipt in the Graduate School the nomination will be presented to the Graduate Council for consideration. Official copies of all transcripts must be appropriately filed PRIOR to Graduate Council consideration. Please contact this office if there are any questions.

NOTE: Criteria for the Selection of Faculty Members for Service in the Graduate School: Graduate instruction status is normally reserved for faculty who are not tenure-track but who have teaching expertise that is needed by the department. Persons nominated for Graduate Instruction status should meet the degree requirements for an appointment to the university faculty at the rank of at least assistant professor as specified by the university Faculty Handbook*. Individuals only meeting the requirements for appointment to the university faculty at the rank of instructor will not normally be granted Graduate Instruction status. A letter of exception must accompany a nomination for graduate instruction for any individual who does not have a terminal degree.

PRIMARY INFORMATION SECTION

Nominee's Name James L. Pharr

Rank Assistant Professor Department Safety Security & Emergency Management

Date of original appointment to EKU faculty Fall (semester) 2006 (year)

Type of appointment Tenure-track (tenure-track, visiting, part-time, etc.)

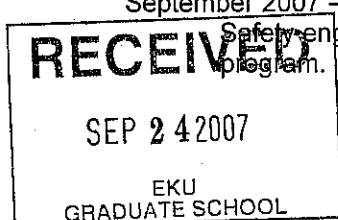
1. **Educational Background** (include all course work whether or not a degree was awarded)

Institution	Year	Degree (or hours)	Field
Grand Canyon University	2007	MS	Fire Service Leadership
University of Cincinnati	1999	BS	Fire and Safety Engineering Technology
Rowan Tech. Inst	1976	AAS	Fire Science

2. **Scholarly Activity** (The nominee must fulfill at least TWO categories from 2.a. through f. below.)

- a. Publication: A copy or reprint must be provided with this nomination (ONLY ONE -- MOST RECENT) include evidence of peer review). Bibliographical citation (Please use correct format for your field):
- b. Participation in professional meetings, including attendance at professional meetings.

September 2007 – International Fire Service Accreditation Congress – St Louis. Representing EKU's Fire and Safety Engineering Technology program. Currently assigned to lead effort to gain accreditation for our program.



- c. Leadership (holding an office in a professional organization).

Past officer in North Carolina fire service organizations. Currently in the process of joining Kentucky Chapter of the International Association of Arson Investigators and other fire/emergency related organizations.

- d. Advanced training (classes, workshops).

Completed Executive Fire Officer program with the National Fire Academy.

- e. Professional activities beyond classroom instruction (e.g., consultant, conduct workshops, choreographed non-juried performances or exhibits, etc.).

Consult with Fowler and Associates regarding fire protection issues. Cases include packaging materials for microwaveable foods, ignition by static electrical discharges at retail gasoline distributors, and ignition issues during manufacturing of expanded plastics.

- f. Appropriate related experiences in the field.

More than 30 years experience fire and emergency services. Retired from Gaston County NC, June 2006,, last position Director of Emergency Management (appointed to position 1996. Coordinated emergency response, planning and recovery operations. Served as county fire marshal which included comprehensive fire protection delivery. During that career, served in position of fire chief for a combination fire department (Pinecroft Sedgefield) and county fire marshal for Cabarrus County. Taught with Gaston College (NC) fire science program on a part-time basis for more than 15 years.

3. **Evidence** of successful undergraduate and graduate experience within the past five years. Explicitly list college level courses taught by the applicant with the past five years in discipline.

Prefix	Number	Title	Semester	Institution
FSE	101	Intro to Codes & Standards	Fall 06	EKU
FSE	120	Fire Behavior and Combustion	Fall 06, Spring 07, Fall 07	EKU
FSE	223	Fire & Emergency Scene Operations	Fall 06	EKU
FSE	305	Hazardous Materials	Fall 06	EKU
FSE	320	Principles of Fire & Safety Supervision	Spring 07	EKU
FSE	201	Designing Building & Life fire safety	Spring 07	EKU
FSE	221	Fire Detection & Suppression Systems	Spring 07	EKU
FSE	499	Fire Service Financial Management	Summer 07	EKU
FSE	350	Fire & Explosions 1 (3 sections)	Fall 07	EKU

FIP	132	Building Construction	Spring 04 & Spring 06	Gaston College
FIP	236	Emergency Management	Spring 03 & Spring 05	Gaston College

4. **Graduate level courses** to be taught by the applicant.

Prefix	Number	Title	Semester	Institution

5. If the Graduate Instruction nomination is for more than one semester or term, please **state time period for request.**

ENDORSEMENTS:

If the nominee for Graduate Instruction does not have a terminal degree in the field of appointment, the Department Chair must submit a letter of exception. The letter of exception must state the education and experience that qualifies the nominee for graduate instruction.

- 1. Nominated by Sam L Collins Date 9/21/07
Department Chair
- 2. Recommended A. W. Field Date 9-22-07
College Dean

Letter of Exception

Attached

Not Required

- 3. Approved _____ Date _____
Graduate School

COMMENTS:

* From EKU Faculty Handbook:

CRITERIA FOR DETERMINING RANK FOR INITIAL APPOINTMENT TO THE UNIVERSITY FACULTY

For Appointment to Assistant Professor

- 1.1 Educational qualifications – terminal graduate degree in appropriate discipline
- 1.2 Experience – evidence of successful teaching (may be part-time teaching or service as graduate assistant) and/or related work experience
- Or
- 2.1 Educational qualifications – Master's degree plus advanced graduate study (equivalent to "ABD") in appropriate discipline
- 2.2 Experience – evidence of successful teaching (may be part-time teaching or service as graduate assistant) and/or related work experience
- Or
- 3.1 Educational qualifications – Master's degree plus one year (24 semester hours) of advanced graduate study in appropriate discipline
- 3.2 Experience – three years of successful teaching and/or related work experience